PARENT SUPPORT GROUP (PSG)
MEETING MINUTES

Date: November 4, 2026
Time: 7:00pm
Location: Online
Present: Kathleen Barth, Tonya Kruger, Chelsea Handford, Anita Sarrazin, Julia Good, Matt Daigle, Krysta Dyble, Andrea Born

1. **Opening:** C. Handford

2. **Prayer and Welcome**: T. Kruger

3. **Approval of October Meeting Minutes**
   - Adopted by Anita
   - 2nd by Chelsea

4. **Approval of the November Agenda**
   - Adopted by Anita
   - 2nd by Chelsea

5. **Reports and Updates**

   Principal's Report – K. Barth
   - Please see the handout
   - This month's virtue is peace, and our Dakelh teaching is respect
   - The grade 2 class will be leading the Assembly on November 4th
   - The School Mass will be led by the grade 4 students on November 6th
   - The Leaderships students will be hosting the Remembrance Day Assembly on November 10th
   - Big thank you for donating food for the food drive. This year we filled the food hampers after thanksgiving
   - We are supporting the Giving Tree. This year we are supporting and collecting items for Baby's New Beginnings and the Phoenix Transition Home. All items are due on November 20th
   - A big thank you to Mrs. Bassett and Miss. Vickers who coach the girls' teams and Miss. Ames who coach the boys' team
   - Thank you to Miss. Ames who looks after coordinating all the games with the other schools
   - The year end Knights of Columbus Volleyball Tournament will be held at Ceders and hosted by St. Mary's on November 27th and 28th
   - Musical Theatre is under way featuring Alice in Wonderland
   - Miss. Vickers and Mrs. Harris are preparing for the Remembrance Day Assembly and Choir

- We are waiting for the feeding futures amount, thank you to Anita for stocking our snack bins for the students
- A huge thank you to Mrs. Gamble for running the school Art Knapps fundraiser
- We are doing the Desert Hills fundraiser this fall, it was a successful fundraiser this spring, thank you Chelsea for organizing
- The Craft Fair is on November 14th, next year we will be expanding into the gym. A huge thank you to Shannon Rodrigues for coordinating the event
- Thank you to Mrs. Sousa for organizing the Art Cards, this was a great fundraiser
- FSA's are complete for grade 4's and 7's, thank you to Ms. O'Brien and Mrs. Garcia for helping students through the assessments
- Thank you to all who came to Parent/Teacher interviews, it was wonderful connecting with all the families
- Report cards will go out next month
- The school had an external review in October where the Ministry of Education and Childcare come to revie policy, files, curriculum, documentation and inclusive education files etc. We are proud to announce that the school received no recommendations. There were 2 positive comments commending the school on having a sense of community and professional learning communities for the primary and intermediate cohorts

Treasurer's Report – J. Good
- We had most of the classroom funds have been cashed
- The 50/50 funds from last year that were deposited in October are $1,340

Shopping Card Report – S. Roberge
- We received an order around $2,326
- We advertised in the newsletter to purchase shopping cards for Christmas

Hot Lunch Report – A. Sarrazin
- Sarah Schleich who does the Dine In Tuesday, is taking over the Hot Lunch Program, she is meeting the hot lunch teams.
- There is a meeting on November 6th at the school, going through the vendors for supplies
- We have new parents signing up, lots of volunteers – thank you!

6. **Old Business**

Playground
- We received an email from Habitat, they are supposed to come see the playground
- We had a survey come out and review the playground
- The cost to remove the old playground, purchase a new one, and have the structure to code is approximately $150,000 to $160,000
- Looking to see if we can replace the slide and, in the meantime, we are looking for a play structure

Art Knapps Winter Fundraiser

- A big thank you to Opal for taking care of all the background work of the fundraiser
- We raised approximately $960
- Delivery Date: December 4th
- Parent volunteers will meet at Art Knapps for 2:00pm
- Pickup for families is from 3:00pm and 4:00pm

IC Craft Fair

- Shannon Rodrigues is the Coordinator – thank you Shannon!
- Date: November 14th
- Time: 10:00am to 4:00pm
- Grade 5 students will be looking after raffle, the grade 6 students will be running the concession, and the grade 7 students will help with the Craft Fair set up and take down
- Looking at having a table to have fundraising options on site

Family, Food and Fun Evening

- We are postponing this event for another time
- Location: The Dudley
- Date: TBD
- Time: 4:00pm to 10:00pm
- Looking at a door charge and happy hour menu, all welcome

7. **New Business**

Desert Hills

- Order forms are due on Monday, November 16, 2026
- Pick up date TBD, probably between November 23-27, 2026
- Hoping to promote this fundraiser at the Craft Fair

Treats for Staff

- PSG provides a warm beverage and snack or baking to thank the staff for their dedication and support
- We discussed using a local coffee shop Jack's Coffee Co.
- We will pick up beverages for the staff – date TBD
- Any parents who can bring in snacks or baking for staff would be greatly appreciated!

Other

- PSG Executive Member Roles we are seeking for the 2027/2028 school year:
  - Chair
  - Treasurer (1 year job shadow/job share)
- If you are interested, please send all inquiries to Chelsea at psgischool@gmail.com or Mrs. Barth at kbarth@cispg.ca.

Next Meeting Date: Wednesday, December 9, 2026 – In Person at the Dudley