

**Immaculate Conception School
Parent Support Group
Zoom Video Conference June 8, 2022
Meeting Minutes**

Present: Kathleen Barth, Jessikha Hoeg, Julia Good, Tara Schwab, Freddy Padilla, Sherry Gilbert, Andrea Born

Adoption of Minutes:

- May 11, 2022 minutes – Julia, Jes

Adoption of Agenda:

- Julia, Andrea

Principal's Report: Kathleen

- Please see the handout
- Over the last few weeks the grade 6's have participated in the Sacrament of Confirmation
- Thank you to our PSG who have managed to maneuver with COVID. We appreciate your commitment and continued support through the year
- A special thank you to Deb van Adrichem and Nick Reiffarth for your support all these years with the PSG
- A special thank you to Sherry for sharing her wisdom, advice, and her ongoing communication with the staff
- Big thank you to all our Staff – They are an amazing group of educators, we are incredibly blessed work with our staff and to have them leading and teaching our students each and every day
- Thank you to Fr. Chris, for his 8 years of service. He is moving to Fort St. James and begins a new chapter
- We welcome Fr. John Garden on August 1st

Treasurer's Report: Julia

- We have not had a lot of movement in the account lately. There are expenses showing for the aprons which are used for the hot lunch program, the service fee, staff and volunteer appreciation will be coming out
- Shopping cards in report
- No updates in the gaming fund
- We have 4 bussing invoices and 1 cheque will be made

- Curtain for Aladdin play – Nadine will invoice PSG, the funds will be coming out of the gaming fund
- Kitchen cleaning occurs during the summer
- Year end awards will be handed out to the grade 7's
- Julia will draft a budget for next year
- We will look at doing a 50/50 for gaming funds

Old Business

- Shopping Card Program Update
 - o The has been a recent IDL order of \$4,375

North Roast Coffee Fundraiser

- The amount raised was \$675. The funds will go toward supporting school events

Teacher Appreciation Day

- Very successful, thank you to all the parents for your support!
- Treats and coffee were delicious
- We would like to introduce the day as IC Appreciation Day next year
- Parents would take staff supervision for teachers and support staff so they could enjoy a nice lunch or treats and coffee

Volunteer Opportunities

- We are looking at allocating 1 hour per year per student – implement a call to action and have signup sheets during the open house in the fall - go by the honor system
- We are looking at having a PSG Volunteer Event Coordinator that updates the social media page, Tara may look at taking this on
- We are looking at creating a PSG Facebook page to communicate events etc.
- Volunteer and hot lunch appreciation – Tara did a fantastic job, thank you!

Fieldtrip Bussing Approval

- We will approve all the buses coming in, averaging just under \$200, will go into a fixed budget next year
- We are being mindful of the budget, looking at 2 classes per field trip to save on costs, in previous years there were more busses used

New Business

PSG Outlook

- Hold a meeting to discuss events for the year in person in the beginning of September to brainstorm some ideas
- Looking at holding a gingerbread house fundraiser from a bakery in Vanderhoof that bakes ginger bread houses
- Looking at planning a golf tournament fundraiser next year. The funds brought in from the fundraiser is around \$8,000 to \$9,000
- Set a timeframe to assess the number of volunteers for the year

Have a safe and happy summer!!

Next Meeting: September, 2022 via Zoom