



**IMMACULATE CONCEPTION SCHOOL**  
**STUDENT TRANSPORTATION AND TRAVEL**  
**VOLUNTEER DRIVER APPLICATION**

DRIVER'S NAME: \_\_\_\_\_

DRIVER'S ADDRESS: \_\_\_\_\_

DRIVER'S PHONE #: \_\_\_\_\_

COPY OF DRIVER'S LICENCE ATTACHED		Vehicle Details	Vehicle 1	Vehicle 2
COPY OF DRIVER'S ABSTRACT ATTACHED		Make/Style of Vehicle		
COPY OF CURRENT REGISTRATION/INSURANCE ATTACHED		Year		
COPY OF CRIMINAL RECORD SEARCH COMPLETED		Licence Plate		
		Passenger Capacity		

**PLEASE READ**

In agreeing to transport students for Immaculate Conception School, I am aware of the regulations below:

1. Cars volunteered for student transportation must be insured and must be properly equipped with seatbelts. Each student must have a seatbelt properly secured when traveling.
2. Passengers under 13 years of age must not be transported in the front passenger seat if the vehicle is equipped with an airbag.
3. Drivers of vehicles must ensure that children in their cars, and under 9 years of age, unless they have reached a height of 145 cm. (4'9") tall, use booster seats.
4. The Diocese has excess third party liability coverage for volunteer drivers, so drivers do not require special insurance coverage to transport students. The present coverage is ten million dollars. The volunteer driver must have, as a minimum, basic liability insurance.
5. Neither the School nor the Diocese accepts responsibility for the deductible portion of collision insurance in the event of an accident.
6. The volunteer driver should ensure that, to the best of his or her knowledge, the motor vehicle used for student transportation is in good mechanical condition.
7. Volunteer drivers must have full privilege drivers' licenses, be at least 21 years of age and be in good health. They must have three years driving experience.
8. In winter, the vehicle must be equipped with tires rated for winter driving.
9. Volunteer drivers are not to allow smoking by an occupant, including themselves, in their vehicles while transporting students.
10. A volunteer driver must act as a prudent parent with respect to passengers.

**NOTE:** If a vehicle has the capacity to carry more than 15 occupants, and is carrying more than 15 occupants, the driver must have a CLASS 4 DRIVER'S LICENCE.

**VOLUNTEER DRIVER DECLARATION**

I have read the above information regarding transportation of students for school activities and agree to follow these CIS regulations. Further, I consent to the School or the Diocese conducting a criminal record check on my background and will provide a driver's abstract as well as proof of insurance. I will notify the school if my driver's licence is prohibited or suspended.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_