

**Immaculate Conception School
Parent Support Group
Zoom Video Conference February 16, 2021
Minutes**

Present:

Kathleen Barth, Deb van Adrichem, Julia Good, Nick Reiffarth, Sherry Gilbert, Anita Comba

- With Stephanie not present, Deb chaired the meeting.

Adoption of Minutes:

- Adoption of November minutes.

Anita, Deb

Adoption of Agenda:

- Amended to say “Adoption of Minutes from November” since January was the AGM, and AGM minutes will be adopted at next year’s AGM.

Nick, Deb

Additional Note:

- Please add Anita’s email address to the PSG emails with meeting documents and information.

Principal’s Report: Kathleen Barth

- See handout.
- Additional notes:
 - Thank you to the teachers, Mrs. Gilbert, Miss Gilbert, Mrs. Kruger, and Mrs. O’Brien, for delivering the Valentine’s cards to the neighbours. The school received a lot of positive feedback from neighbours for the kind gesture.

Treasurer’s Report: Deb van Adrichem

- See financial handouts.
- Additional notes:
 - The money from the Purdy’s fundraiser was deposited in January. An additional rebate of over \$500 will be included in the February financial reports.

Old Business

- Shopping Cards
 - There have been few sales since Christmas. It is usual for sales to be slow around this time, but with no parents entering the school office and no in-person church service, opportunities for sales are more limited than usual.

- Because of limited sales, no re-orders are necessary at the moment, so that there is no account activity to report.
- Reminders for parents about this opportunity to support the school will continue to be included in newsletters. Contactless shopping is possible by ordering via email, paying online, and having cards sent home with the kids. However, Nick would like to remind everyone of the risk of having to pay fees greater than the revenue when gift cards are paid for by credit card. Cash is the most profitable method of payment for the PSG.
- Hot lunch/Food safe
 - Tara was not present for an update. There are no news that we know of.

New Business

- Coffee Fundraiser
 - Stephanie sent a note that she is working on this fundraiser and is it progressing as planned. Details to follow at a later time.
- Golf Tournament
 - As of right now, it remains unclear whether a golf tournament will be possible this year.
 - No new coordinator has come forward. During a pandemic, it will likely be difficult to recruit a volunteer for this position.
 - School staff have discussed the option of a tournament in 2021 and have come to the conclusion that, regardless of provincial health guidelines come June, hosting a tournament would be contrary to the core values the school leadership, staff, and parents have worked hard to convey. After the sacrifices made by the whole school community for the safety of everyone, it would send the wrong message.
 - The motion to remove the tournament from the agenda was tabled until next meeting when the chair is present.
- Recruiting
 - Opportunities to get involved with the PSG have been included in the school newsletter. So far, no one has come forward and expressed an interest.
 - Parents of young children are usually very interested in getting involved and getting to know the school community through volunteering. COVID is making this difficult this year.
 - It was decided to send a letter to Kindergarten parents addressing them directly, explaining what PSG is about, and what roles they could take on. Julia will draft the letter; Deb, Stephanie, and Nick will add bullets or a paragraph about what kind of time commitment and tasks their positions involve.

Next Meeting: March 16, 2021 via Zoom.