

**Immaculate Conception School
Parent Support Group
Zoom Video Conference September 14, 2022
Meeting Minutes**

Present: Kathleen Barth, Jessikha Hoeg, Julia Good, Tara Schwab, Sarah Roberge, Jerry Joseph, Devan Reddy, Trisha Stowe, Kristina Dee, Sherry Gilbert, Linda Iorhemen, Shannon Proudfoot, Andrea Born

Adoption of Minutes:

- June 8, 2022 minutes – Julia, Sarah

Adoption of Agenda:

- Andrea, Julia

Principal's Report: Kathleen

- Please see the handout
- We had a fantastic start to our school year. There are no real restrictions this year, so please come on in. We are working through Seeking Truth, Healing and Reconciliation. We are continuing to hold school masses; the staff led the school mass on September 9th. We are exceptionally grateful to have Fr. John Garden – Parish Priest return. We welcome him back to IC and his Kodiak roots. We are thankful for all he does for our school and our community. We are extremely grateful for the parish, their support, patience and kindness and for our use of the hall.
- Terry Fox run is scheduled on September 22nd
- There will be a school musical for grades 5 -7 students
- We ask families to continue to complete daily health checks prior to sending children to school
- We welcome the following staff to IC
 - Miss. Kidd - Kindergarten
 - Mrs. Scantland - Grade 1
 - Mrs. Robinson – Education Assistant
 - Ms McCarthy – Education Assistant
- Our open house is scheduled on September 28th. It is the first one in a while and we are excited to meet the parents.
- We have extracurricular programs starting – cross country running, Kodiak Classic races in October

- Over the summer we painted grades 4 -7 classrooms, staff room was painted, smart boards were replaced, fire alarms, fire extinguishers and the water was tested
- We had an earthquake and a fire drill on September 14th
- October 19th is the Day of Mourning for Queen Elizabeth II - This is a day off for students and staff

Treasurer's Report: Julia

- Not much has happened in the budget since June 2022
- Coffee fundraiser came in \$675, \$2 service fee, staff volunteer appreciation, online machine payments \$173

We reviewed the budget:

Revenue

- Shopping cards - \$40,000 (sales average)
- Art Cards - \$1,100
- Gingerbread House - \$500 (Quesnel Bakery)
- Purdy's - \$2,000
- Craft Fair - \$0
- 50/50 - \$9,000
- North Roast Coffee - \$600
- Sports Day Concession - \$400
- Golf Tournament - \$7,000
- Carnival - \$0
- Knights of Columbus - \$0
- Boston Pizza Rebate - \$0 families send their receipts to IC and IC receives a rebate
- Gaming Grant - \$0

Expenses

- Shopping Cards - \$38,000
- Art Cards - \$0
- Craft Fair - \$0
- 50/50 - \$4,500
- Golf Tournament - \$0
- Carnival - \$0
- Classroom Funds (Library, PE, Learning Assistance) \$200 , French and Music part-time teachers \$100
- Roots of Empathy Annual Fee - \$500
- Staff Christmas Treat - \$100

- Staff Appreciation - \$200
- Volunteer Appreciation - \$200
- Field Trip Funds - \$4,000
- Award and Trophies - \$250
- Terry Wilson Tournament - \$550
- Online PAD Machine Fee - \$200
- Parish Kitchen Cleaning - \$250
- Service Fee - \$24

Old Business

- None

New Business

PSG Outlook

- We want to solidify our fundraisers this year
- We need volunteers!!! In September we will have a welcome email for volunteers
- Art Cards is our next fundraiser, there are 2 themes to select from- Tracy will be organizing.
- There is a Facebook page for IC PSG - Reminders and fundraisers etc will be posted. Please contact Jes is you have questions.
- We will be doing a gingerbread house and Purdy's fundraiser around November 25th. Fundraising for December from November 20th to 24th
- In January we will discuss and prepare for our 50/50 in March - Gaming licence needed, tickets printed, we must stay under \$10K, send tickets home with kids - sign out booklets, sell tickets and the funds go to gaming account (fieldtrips, sports, musical theatre). We discussed doing a 50/50 at Christmas or Spring Break - We will need to keep track of booklets.
- In January we will discuss and prepare for the Craft Fair, Year End Carnival/BBQ (includes the kids and celebrate school year, opportunity to include the community), Year End Golf Tournament
- In March we will discuss and prepare for the North Roast Coffee fundraiser which will happen in May
- Other fundraisers include a Purdy's fundraiser for Easter, Art Knapps raffle for Mother's Day or Valentine's Day
- Teacher Appreciation Day - PSG treat teachers to baked goods and a Starbucks Coffee to thank them for their commitment and support to our children
- Looking for 5-6 volunteers for Hot Lunch - 4 teams, 1 team works at hot lunch to the meal, there is a shopper, list maker, and captain. We want to ensure enough

people show up 1 x per month 9:00am to 1:00pm. It's a great way to make connections at the school - Reach out to Tara for questions

- We can't reiterate the importance of our volunteers!!!
- PSG meets on the 1st Wednesday of the Month

Next Meeting: October 5, 2022 via Zoom