



Immaculate Conception School



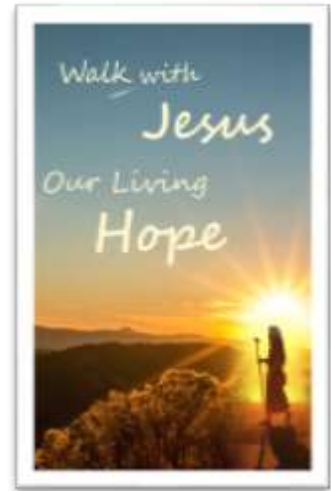
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Welcome Back!

I hope this month finds you relaxed and well rested after the summer break! The theme for this school year is *Walk with Jesus, Our Living Hope*. Jesus calls us to walk alongside Him in our journey and put our faith in Him as our hope and guide!

We welcome back all of our families and students! We look forward to seeing all your smiling faces again. We extend a warm welcome to the new families and students who are joining our school community. We look forward to getting to know more about each of you throughout this year.

Our school is currently in the process of the careful implementation of Phase Three of BC's Restart Plan, Stage 2 of the Education Plan as mandated by the Minister of Education. In accordance with the [K-12 Education Restart Plan](#), and the revised public health guidelines, all students will be returning to full in-class instruction, on September 10, 2020. This will be a full day of instruction for all grades. The exception will be Kindergarten, as we will be implementing a gradual entrance for students.



Dates to Note

September 4

Used Uniform Sale, 12-2 PM

September 10

First day of classes beginning at 8:25 AM – Full Day – Dismissal 2:30 PM

September 10

Kindergarten Group 1
Sept. 10, 14 & 16
Kindergarten Group 2
September 11, 15 & 17

September 15

MunchaLunch open for October ordering 3 PM

September 20

Parish / School Mass 11 AM

September 24

Kodiak Shirt Day!
Terry Fox Run at 11AM

September 29

MunchaLunch closes for October ordering 12 PM

Tuition

Tuition One Child	\$270/mo
Two or More	\$395/mo

Our Staff 2020-2021

There will be a few staff changes coming this fall. Mrs. Ceaser will be returning to our school as our Music teacher and Miss Ashlee Thiessen will continue as our Grade Six teacher. A full staff listing is attached and available on our website.

Parking Lot Safety and Regulations

Please **DRIVE SLOWLY**, even if you are late!! **STOPPING AT THE TOP OF THE HILL OR CROSS WALK is not permitted** for pick up OR drop off. **Students and parents MUST use the pedestrian crosswalk to cross the parking lot.**

AM Drop Off – The row of parking stalls in front of the church are reserved for parishioners **ONLY!**

PM Pick Up – Parents are required to exit vehicle and pick up students in the designated pedestrian area in front of the school.

Accessible parking stalls are available only to designated users.

First Day of Classes

Fall Fees

Fall fees are due the first day of school. Fee sheet is attached and can be paid online by credit card online [HERE](#) or by e-transfer to icsaccounting@cispg.ca.

Dress Code

As you are aware, Immaculate Conception School students are required to follow a specific dress code. An outline of our dress code is available on the school website [HERE](#). Students can purchase a school hoodie, however, this is not to replace the burgundy sweater and vests that are a part of the dress code. Students are **NOT** permitted to wear the school hoodie during class. Students **CAN** wear their hoodies outside, on spirit days, during sporting events and out in the community to promote our school!

Specifically we remind you that leggings, jeans or jogging style pants are not part of our dress code.

Important Information and Forms Due

September 10

Fall Fees due! These fees include the consumable fees, Gr 7 hoodies, etc.

Volunteer Sign Up Forms

We are looking for parents who are able to help with paper recycling and a Uniform Coordinator. Please contact the office for more information.

Discipline & Computer Usage Policy – Gr 1 to 7

Signed by parents & students – please return by September 18.

Student & Parent Yearly Commitment

Signed by parents & students - please return by September 18.

Bell Schedule

First Bell	8:25 AM
Recess	10:15 -10:30 AM
Lunch	11:45-12:30 PM
Dismissal	2:30 PM

Parents may leave messages at the school office during class times. We request that parents call before bringing items to the school so a staff member may meet you at the door.

Classes will not be disrupted during instruction times.

The official school uniform supplier is **Cambridge Uniforms and Next**.

School Supplies – Gr 1 to 7

School supply lists were sent by email in June. The lists can also be found on our website [HERE](#). We greatly appreciate each student having the required supplies on the first day of classes. Back to School Kits that were purchased through Mills will be delivered to the class room by the start of school.

Shopping Cards

Shopping cards will be available at the school office, Monday to Friday, once school begins. A Shopping Card Order Form is also attached. To purchase cards, please fill out the order form and deliver to the office. You will be contacted when your order is ready for pick up.

Important Information for Parents

School Calendar

The initial school calendar for the 2020-2021 school year is attached. A copy of this calendar is also included in grades 1 – 7 student agenda (please note that scheduled events may change or be cancelled due to COVID-19 health and safety protocols). PD/NID days and holidays are included in the calendar. Our website calendar will be updated regularly for events and information.

It is parents' responsibility to **check the website calendar** regularly **before** contacting the school office for information.

Parent Volunteers

Due to health regulations, volunteering within the school building during school hours will be minimal. However, please ensure that updated information is on file at the office should regulations change so that we continue to have great volunteers and also maintain high safety standards. All volunteer parents wishing to help in a classroom at Immaculate Conception School **MUST** have the following on file:

- ❖ **A completed volunteer application form** – one time form submitted by family
- ❖ **A current criminal record check** – This can be completed online [HERE](#)

All volunteer drivers must also have on file:

- ❖ **A completed volunteer driver application form**
- ❖ **A copy of their license**
- ❖ **Proof of vehicle insurance**
- ❖ **A drivers abstract** – This can be completed online [HERE](#)

All information and forms can be found on our website [HERE](#).

Parent/School Communication

Classroom teachers will communicate with parents in various ways. Most classes will be using FreshGrade and Google Classroom this year to share student learning. Classroom newsletters may be sent at various times. Communication with teachers may be done by sending notes in student planners/agendas or by email. Staff emails are available on our school website and a listing is attached.

All forms and notes for the school office should be sent in with your child's planner. Classroom teachers will send to the office each day.

School Office Communications

A monthly school newsletter will be sent out from the school office. The school website is kept up to date with information pertaining to MunchaLunch opening and closing dates, permission forms and news and events, including the school calendar.

READ the newsletter!

CHECK the website and calendar!

If you cannot find what you are looking for on the school website or in the newsletter, general enquiries can be directed to the school office icsoffice@cispg.ca

For specific student related issues please email the principal directly kbarth@cispg.ca

Attendance & Punctuality

ABSENCES

Please contact the **school office AND the classroom teacher** before 8:25 AM, **preferably by EMAIL** if your child is ill, will be absent from school or will be arriving late.

If the school is not contacted, the school administrative assistant will contact parents.

Students must have an explanatory note for any absence from school, email is sufficient and preferred. Notes must be submitted to classroom teachers.

LATES

Co-operation of parents in punctual arrival of students is appreciated. Students are expected to be here **before the first bell at 8:25 AM**. If students come in late, **they must report to the office for a late**

slip. Parents will be contacted regarding repeated lates. Thank you for ensuring our school day starts off on time and with no disruption to classes.

Discipline & Computer Usage

Our school discipline and computer usage guidelines will be sent home with children the first week of school. Please review, sign and return this form to the teacher by September 18.

Tuition & Payments

All payments are required to be made online or through automatic billing. Payment options are automatic debit, automatic credit card (payments can be set for either the 1st or 15th of the month), online through the school website or by e-transfer to icsaccounting@cispg.ca. If you have not already done so and would like to set up automatic billing, please fill out the appropriate form attached and return it to the office.

Parent Handbook

We encourage all parents to review the handbook as there is a great deal of helpful information for parents. The complete handbook can be found on our school website under the Parents tab [HERE](#).

MunchaLunch

This year the school will continue "Dine in Tuesdays" and our traditional Hot Lunch Fridays using the MunchaLunch website for ordering. Attached is a parent letter for new and returning families explaining how to set up and access your account. Lunch order dates and vendors will be posted on the school calendar.

Northern Bounce - September Academy

We are excited to announce that we have opened registration for our fall September academy. Our academies are now open to boys and girls Gr 1-12.

We are planning to run a second academy in October but there is a chance we will be starting both a girls and boys fall/winter league in October. We are very excited that this may be a possibility and will confirm whether October will have a second fall academy or new fall league for our Northern Bounce basketball players.

We are also excited to announce that we will be moving our Northern Bounce hoops over to the bigger "DOME" side of the Roller Dome in November! Plans for the move and construction of our new space are already in motion and we cannot wait to run our programs and leagues with multiple courts and hoops in our new space.

Please see below for the fall programming.

We have tried our best to shorten our programs and make other changes to accommodate the ever-changing policies and guidelines set by our provincial health and sport authorities. **However, in the event of a facility shutdown we will not be able to refund any program fees once the program has started. If we are shut down before a program has commenced we will be offering a full refund or a registration hold in an upcoming program.** We are so thankful for our Northern Bounce community and all of the support we have received this summer. We are looking forward to the fall programs and getting better each and every day while staying safe and healthy.

[Visit our Website](#)