

**Immaculate Conception School**  
**Parent Support Group Zoom Video Conference November 17, 2020**  
**Minutes**

**Present:**

Stephanie Carpenter, Deb van Adrichem, Julia Good, Nick Reiffarth, Sherry Gilbert, Freddy Padilla-Baca

**Adoption of Minutes:**

Freddy, Stephanie

**Adoption of Agenda:**

Freddy, Deb

**Principal's Report:** Kathleen Barth, presented by Sherry Gilbert

- See handout.
- Additional notes:
  - The school would like to stress that there is continued interest in feedback from families about parent-teacher interviews.
  - Teachers and staff are working hard to make the Christmas concert (recording) a “normal” Christmas experience for the kids, especially for Grade 7.

**Treasurer's Report:** Deb van Adrichem

- See Year to date Actuals as of October 31, 2020.
- Additional notes:
  - There have been few activities in the accounts since last month.
    - The gaming grant has been deposited in the gaming account.
    - Some more Craft Fair refunds have been cashed, showing as expenses.
    - Some classroom funds have been cashed showing as expenses.
    - Art Cards funds have been received by the school. They will show as revenue as soon as PSG receives the cheque. The expected amount of over \$1,000 will exceed the amount anticipated in the Operating Budget by around \$300.

**Old Business**

- Shopping Cards
  - There has been a large corporate order of shopping cards from IDL, which has resulted in around \$1,000 revenue for our shopping card program.
- Hot lunch/Food safe

- The school did not provide exact numbers but assured that the program has not been operating at a loss. Tara and Freddy looked at the cost and found that the program was generally barely breaking even. This was the reason why they decided to raise the price of entrée menu items by \$0.50 as recently announced in the school newsletter.
- The increase in prices charged will hopefully cover the expense of Food Safe certifications over the next few months. They will continue to monitor the cost of groceries and other expenses and adjust pricing accordingly to ensure all expenses are covered.
- Purdy's Fundraiser
  - This fundraiser is ongoing. It has not yet reached its fundraising goal of \$2,000, but the hope is that last minute orders from IC families and parish members will bump the volume of orders before the order deadline.
  - Stephanie will need a team of 5 or 6 people to sort orders and get them ready for pickup once the order has been delivered to the school. Some of the PSG members present at this meeting will be available, and Stephanie will put out a call for parents once she knows the exact date. This is expected to be a day around December 9 to 11.
  - Another note will go into the church announcements and bulletin to inform parish members that this is an important fundraiser for the school this year.
- Coffee Fundraiser
  - Stephanie has talked to the rep but not yet finalized forms and a timeframe.
  - Since the Purdy's fundraiser is focused on Christmas, the coffee fundraiser will be revisited in January to run in the spring sometime.
  - This is a local fundraiser with relatively simple logistics. The school collects the funds, then pays the local rep and distributes the product.

### **New Business**

- Joint meeting
  - The traditional joint meeting with PSG and the school council did not take place this year. If urgent matters arise, the chairs will meet.
- December meeting
  - The December PSG meeting is usually mostly a social occasion and will therefore not take place this year due to COVID.

**Next Meeting:** January 19, 2020, TBD whether Zoom, in-person, or both.